



G.A. CARMICHAEL FAMILY HEALTH CENTER

Put Your Family's Health In Our Hands

Board Member Candidate Review Form

Name: _____

Address: _____ Zip Code _____

Home Phone: _____ Work Phone: _____ Email: _____

What is the best place / time to reach you? _____

Are you a patient of G. A. Carmichael FHC? _____ If so how long ? _____

Are any other family members patients at the Clinic? _____

Adult(s): _____ Children: _____

Are you a health care provider? _____

Are you a member of the business or financial community? _____

Reasons why you wish to be considered for a position on the Board of Directors:

What would you like the Nominating Committee and Board to know about you?

(Feel free to use the back of this sheet to tell us or attach a brief biography or resume)

Which of the following committees would you be interested in serving on? Please circle:

Governance (By-Laws) Finance Quality Assurance/ Planning and Development

- To my knowledge, I am not related to any member of the staff by blood or marriage.
- I have the time available to attend monthly board meetings (3rd Wednesday of each month during Daylight Savings time ---Changes to 3rd Saturdays after 3rd Wed Nov-March)

Signature

Date



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Expectations for Board Members

Persons seeking election to the Board should consider the Board and organizational expectations for member behavior, activities and commitments as outlined below:

1. **Representation:** Members are expected to represent the broad interests of the organization's constituents rather than a narrow personal or professional perspective or special interest. Members are expected to know, support and follow the mission, purpose, goals and policies of the organization at all times.
2. **Board Development:** Members are expected to participate in new member orientation, annual board development and planning retreats. They are expected to become informed regarding the specific expectations for the community health clinics serving the underserved population of Madison, Yazoo, and Humphreys Counties.
3. **Due Diligence:** Members are expected to attend all board meetings. They are expected to familiarize themselves with the agenda and background materials sent in advance and participate actively in the conduct of the meeting. Meeting participation should demonstrate respect for diversity of opinion, full disclosure of related information, and adherence to rules of decision making as determined by the board by laws. Members are expected to provide input, feedback and suggestions as well as to ask questions or clarification regarding all matters to gain clarity and understanding. Members commit to performing the duties of board membership responsibly and ethically, and to respect the confidentiality of issues of a sensitive nature brought before the board. Members are not to represent the board's position to outside entities without prior approval.
4. **Fiduciary Responsibility:** Members are expected to learn about and understand the organizations finances and assist in evaluating financial performance through regular reports from management. Members to learn about the budgeting process and ready to accept accountability for the successful financial performance of the organization. Members will be asked to commit to a "conflict of interest" policy governing decision-making where board members may face personal gain and a "confidentiality" statement.
5. **Committee/Task Force/Organizational Representation:** Board members may be expected to serve on committees and/or task forces. They may also be called upon to represent the organization out in the community.
6. **Officers:** Elected officers may face additional time commitments to those listed above.